**MINUTES OF THE SECTION 11 PCC MEETING OF ALDINGBOURNE, BARNHAM AND EASTERGATE**

**HELD ON WEDNESDAY 15 JULY 2020 VIA ZOOM CONFERENCING**

**Present**

Our Rural Dean, Rev Canon Mark Standen (Acting Chairperson), Mr Julian Buxton, Mr Steven Maple, Mr Richard Brown, Mr Neill Pearson, Rev Sheila Higgins, Mr Peter Higgins, Mr Chris Climpson, Mr Jonathan Stapleton, Fr Graham Reeves, Mrs Lesley Bryant, Fr Tony Brant, Mr Bradley Smith, Mrs Susie Holmes, Mrs Jackie Reeves, Mr Gary Courtnadge, Ms Gill Lambourn, Mrs Vanessa Horstead

**In Attendance**

Mr Andrew Dunlop (Nominated to be Treasurer after the APCM)

Mrs Maggie Courtnadge (taking minutes)

**Apologies**

Mrs Barbara Coombes, Mrs Mary Camerer Cuss, Mrs Jill Armstead, Mr Chris Scawen, Mrs Christine McIntyre

**Not in Attendance**

Mr Mark Holl

**Note**

Prior to the meeting Rev Sheila, Fr Tony and Maggie had agreed to stand down as co-opted members as it was realised that the PCC had too many. Only 2 are legally allowed – see Fr Luke’s note on Section 4 of the Minutes of 10 June (the number on the Electoral Roll being 151). The co-opted members now are Neill and Peter

Minutes follow the numbering on the Agenda

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|  | **Opening Prayer**  Fr Mark opened with prayer. |
|  | **Introduction by Chairman – Revd Canon Mark Standen**  Fr Mark explained the procedure for a Section 11 meeting and the voting which was necessary in order for the Parish to move forward in the process of appointing a new incumbent. |
|  | **Apologies for Absence** See above |
|  | **Minutes of the Last Meeting**  These were agreed |
|  | **Matters Arising** None |
|  | **SECTION 11 MEETING BUSINESS** |
|  | **Approval of Parish Profile Statement**  This had been circulated prior to the meeting and Fr Mark thanked all those who had contributed to it, especially Bradley. He said he understood how much work was involved in writing it. The approval of the Parish Profile was proposed by Andrew, seconded by Chris C and agreed by all present. |
|  | **Appointment of Three Lay Members of the PCC to act as Parish Representatives**  The following three people were appointed to act as Parish Reps:  Julian Buxton for Aldingbourne  Bradley Smith for Barnham  Peter Higgins for Eastergate  They were unanimously approved by all present and Fr Mark thanked them for standing. It was noted that in the event of them not all agreeing to a candidate a two third majority would be accepted. |
|  | **Decision as to whether to request that the Patron considers advertising the vacancy**  After a lengthy discussion about the advantages of advertising versus the cost, it was agreed that it would be a good idea to request that the Patron consider it. Bradley proposed the motion, Susie seconded and everyone agreed, except one, with no abstentions.  Fr Tony asked Fr Mark how long he thought it would be until the Parish had a new incumbent and Fr Mark said probably not until Easter 2021. |
|  | **Decision as to whether to request a joint meeting with the Patron and the Bishop**  Fr Mark explained that this was very rare and not necessary in the case of ABE. The decision not to request a meeting was proposed by Gary, seconded by Gill and agreed unanimously. |
|  | **Review of written statement received from the Bishop “describing, in relation to the parish, the needs of the Diocese and the wider needs of the Church”**  Fr Mark explained that this statement, which had been circulated prior to the meeting, was a general summary of the needs of the Parish. Gary reiterated that the last para was what the PCC had anticipated:  *In recent weeks the appointment of two new suffragan bishops to serve in the Diocese has been announced: the Revd William Hazlewood to the See of Lewes and the Revd Ruth Bushyager to the See of Horsham. This is a clear sign of the commitment in the Diocese of Chichester to the mutual flourishing of all within our household of faith in accordance with the Five Guiding Principles. Our Diocesan commitment is reflected in a particular way in this Parish with a Memorandum of Understanding providing for ministry in the traditional catholic congregation of St Mary’s, Barnham. Any new Incumbent will share the commitment to uphold and encourage this vision as a means of building up the common life of our three congregations across the Parish as we seek to know, love and follow Jesus.*  Peter asked if anyone in the Diocese had been interviewed and appointed via Zoom and Fr Mark and Bradley said “yes”. |
|  | **OTHER BUSINESS** |
|  | **Proposal regarding reserved grave space at St Mary’s Aldingbourne**  Julian explained that Mr David Ede (whose mother is buried in the churchyard) had requested reserving a grave plot in the new section of the graveyard. This request is within current practice (two people have had faculties granted for the same request in the last 10 years) and there is sufficient space in the churchyard to deal with the need for burial space for many years to come.  This request required a Faculty, which needed PCC approval. Julian said he was happy for an application to be made as Mr Ede would pay the £300 fee and make a donation to the Parish for the upkeep of the plot. The resolution to support this Faculty application by Mr Ede was proposed by Julian and agreed unanimously. |
|  | **Proposal regarding new oil tank at St Mary’s Aldingbourne**  Julian explained that as the existing oil tank was sinking, a new one was needed. The cost of a new double skinned one on a concrete base, which would not sink, would be met by a member of the congregation (£2,655.60 inc. VAT), so there would be no financial burden on the Parish. A “List A” application was needed, but no Faculty. Julian said he would check the details with Richard Meynell. The resolution to spend £2,655.60 (paid for by donation) on a new oil tank was made by Julian, seconded by Gary and agreed by all. |
|  | **Approval of Minutes of the 2019 APCM Meeting**  Vera had asked Gary to put this on the Agenda, but it was agreed that it was not necessary as the Minutes should be approved at the next APCM on 6 October. |
|  | **Dates of Future Meetings**  The next meeting would be the APCM on 6 October.  Grateful thanks were extended to Fr Mark for chairing the meeting and for his support for the parish.  **NOTE FOLLOWING THE MEETING**  Form 34 confirming the names of the Parish Reps and the agreement to ask the Patron to consider advertising was sent to the Bishop, Chapter and Registrar, together with copies of the Parish Profile on 16 July 2020 |